



The Patchwork Pen

Berrien Towne and Country Quilters October 2021

Happy Fall,

As of Tuesday, the 21st of September, after the rain came through, the temperature has really dropped. There is a definite chill in the air, but Indian Summer is hopefully around the corner! It was so nice and a big surprise to have so many members at our last meeting. Hopefully many more of you will be able to join us for the October 14th meeting.

I have recently come across a free sew along that you might be interested in. It has already started, but appears quite easy to catch up. It's on [Jacquelynne Steve's](#) website. It is called The Snowmen and Silent Night free sew along. The first block was released on 9-20-21 and each following Monday, for 5 weeks. The blocks are 12" finished and the wall hanging quilt will finish at 35.5." I hope you'll at least take a look at her website. It's a really cute pattern and won't take a lot of time.

Happy Quilting!!

Kathy and Barb

Quotes of the month: "The most difficult thing is the decision to act - the rest is merely tenacity." Amelia Earhart

"Persistence and resilience only come from having been given the chance to work through difficult problems." Gever Tulley

Officers 2021

| | | | |
|---|---|---|---|
| Co-Presidents Barb Manning Kathy Martus president@btcquiltguild.org | Vice President Jane Rush Vicepresident @btcquiltguild .org | Secretary Cindy Shepherd secretary@btcquiltguild.org | Acting Co-treasurer Jody Albee Marcia McCavit treasurer@btcquiltguild .org |
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Tell us about special events and quilting news that you would like to share in the newsletter. Follow this link to share your news with guild members. [Share your News](#)

2022 Committee Chairpersons

With 2022 approaching, the election of officers will be held at the October meeting. With the executive board election, the next step is assembling Chairpersons for the 2022 Committees. The guild has a variety of committees which can appeal to your interests and talents. The Policy and Procedures on our website describes the activities and responsibilities of each Committee. [Policy and Procedures](#) Consider volunteering for one of the guild's variety of Committees. The guild will love to have your talent and creative input for 2022. Please submit your name and Committee you would like to chair to a member of the Executive Board. If you are one of the present chairpersons and are willing to serve another year, we invite you to submit your name also.

Due to the pandemic, not all of the Committees were active in 2021. The active committees which need Chairpersons are: Community Quilts, Fundraising, Historian, Library, Membership/Binders, Newsletter, Policies and Procedures, Programs, 2022 Raffle Quilt, Retreats, Sewing Days, Speakers/Workshops, Sunshine and Shadow, Vendors, and Website. Committees not filled in 2021 but may be used in 2022 are: Block of the Month/Fabric of the Month, Bus Trips, Door Prizes, Hospitality, and Banquet.

| <u>Berrien Towne and Country Quilters</u> | | | <u>August 31, 2021</u> |
|--|---------------|---|-------------------------------|
| Treasurer's Report | | | |
| Income: | | <u>Beginning Cash Flow Balance</u> | 8789.92 |
| Dues | Membership | \$ 90.00 | |
| Fundraiser | Raffle Basket | \$ 44.00 | |
| Expenses: | | Total Monthly Income | \$ 134.00 |
| Printing | Newsletter | \$ 20.00 | |
| Postage Stamps | Newsletter | \$ 22.00 | |
| Insurance Storage Unit | Quilt Show | \$ 60.00 | |
| Hall Clean Services | Hall Rental | \$ 30.00 | |
| | | Total Monthly Expenses | \$ (132.00) |
| | | <u>Ending Cash</u> | \$ 8,791.92 |

Slate of officers for 2022

Secretary- Lois Lentz
Treasurer - Julie Koch
Co-Treasurer - Bekki Lund
President- Jane Rush
Vice-President - ***

President and Vice-President- The following Individuals choose to run as a team- Cathy Benke (President) and Nancy Hawley (Vice-President)

A motion was made at the meeting to extend the nominating deadline for VP for two weeks in light of the nomination of the President and Vice-President team of Cathy and Nancy. If you are interested in running for the office, please contact Jane Rush (current VP) at 269-449-2167.

Thanks to all!

As I recruited members for the executive board, I quoted the Policies and Procedures document to explain the duties of the position we were discussing. It was interesting to me how many people have a different understanding of what our mission is, what the offices do, how the committees run, versus what is stated in the above



documents. The Policies and Articles of Association are available on the website on the Members page:

<http://www.btcquiltguild.org/members-only>

Jane Rush

Berrien Towne & Country Quilters Guild Meeting

September 9, 2021

Barb Manning called the meeting to order at 7:02 PM with over 50 members present. Sarah Wood was the Berrien County Youth Fair recipient of Grand Champion Machine Quilting. Sarah shared her quilt with the guild tonight.

Programs committee was next tonight. Michelle Tuller and Nicole Rimes presented "Color Den", a program about using the color wheel when choosing colors for your quilts.

The business meeting opened at 7:28. Kay Craw made a motion to approve the August guild meeting minutes. Seconded by Marion Huyck. M/C

Membership – Jane Rush is accepting 2022 membership dues tonight.

Quilt Show – Jane Rush and Denise Tackett are looking for people to work on the Quilt Show committee. If you are interested please contact them. The 2022 show is mid July.

Jane Rush introduced the 2022 nominations for the Executive Board. President – Jane Rush, Vice President open, Secretary – Lois Lentz, Treasurer – Julie Koch, Co-Treasurer – Bekki Lund. Cindy Shepherd nominated Cathy Benke for President with Nancy Hawley as her running mate for VP and asked that we vote for the president and VP as running mates. Jane will seek a VP to run as her running mate. Jane Rush made a motion that the nominations for that position remain open for two weeks. Seconded by Lois Lentz, M/C.

Library: Marilyn Herrman presented several books from both the library and donations of the Laura Williams estate. The green sticker on bindings indicates the book has historical value.

Golden Thimble – Kathy Phipps thanked every member for contributions they have made for our guild. This year’s Golden Thimble nominees are Cathy Benke, Marilyn Herrman and Jane Rush. We will vote in October and the Golden Thimble will be awarded at the November guild meeting.

Fall Retreat has been canceled. No one stepped forward to chair the committee. Barb will get a refund from the Courtyard by Marriott.

Julie Koch was filling in for Maxine Wantuch with the Quilts of Valor. They have kits to make a block. They are asking members to make a block or two. Please return them by November. Julie also has the Nile Peacemakers Guild raffle quilt. She will be selling tickets until their quilt show next month.

Treasurer Report- Cindy Shepherd asked if the Library purchase was approved by the Executive Board. The February 22 Board Minutes state the \$60 library budget be used for books from speakers if we have them in 2021. Marilyn reports the supplies were needed for the huge donation by Laura Williams estate. The presidents allowed this purchase. Motion made by Marilyn Herrman to accept the treasurer report, seconded by Bekki Lund. M/C

Retreat Committee – The retreat committee addressed the inaccuracies in the president’s letter published in the September newsletter. Barb Manning stated they are done with the conversation and wants to bring closure. This is very upsetting that his has been happening for so long. We need to mend and heal. Motion made by Carol Killian to close this conversation, seconded by Jane Rush. M/C with one nay. Motion was made by Sandy Scott to adjourn the meeting, seconded by Carol Killian. M/C

Raffle Baskets were won by Bekki Lund and Terri Lane. We made \$56 tonight. Everyone enjoyed show and tell.

Respectfully submitted, Cindy Shepherd,
Secretary

Membership Renewals

Twenty nine membership renewals at the September meeting. We are off to a great start! Forms will be available at the October meeting, or you can find them on the website, at the top of the home page, <http://www.btcquiltguild.org/> We have run into incorrect information for some members. Rather than rolling over the information from previous years, we ask that you complete the form in its entirety.

The fees remain \$30, although one member submitted a \$40 check, saying she was putting her money where her mouth is! Thanks for the extra donation! To clarify a point made by someone at an earlier meeting, the discount applies only in the following scenario: “Membership fee of 1/2 price for new members only when joining in August through December.”

Cards will be forthcoming, still working out the details, or we might wait for the next chair to finalize the process.

Thanks for helping us with a jumpstart to this process! Whatever we can accomplish early makes it easier for the next membership chair.

Jane Rush

Revision of the Articles of Association

While discussing the policy changes it was noticed that our Articles of Association do not include the fact that we are a Non-Profit guild. Thank you to Julie Koch for the information on our status with the State. After researching other guilds it was decided to follow the guidelines set out in the Articles of the Modern Quilt Guild which is not only a nationwide guild but also has a local branch that many of our members belong

to as well. Their Articles clearly define them as a non-profit; ours do not. Since it was overlooked in our Articles, this vote is to correct that oversight by adding the State designation and the definition as well.

Please review the additions to our Articles of Association. Changes and/or additions are highlighted in red. A vote will be taken at the October meeting. According to the Articles of Association, 2/3 of those members present is required for the amendments to pass.

Articles of Association Berrien Towne and Country Quilters

Article One – Name

The guild shall be known as Berrien Towne and Country Quilters.

Article Two - *Organization and Purpose*

This non-profit guild is tax-exempt as a social welfare organization described in Internal Revenue Code (IRC) section 501(c)(4), as an organization that must not be organized for profit and must be operated exclusively to promote social welfare. The property of this organization is solely dedicated to the purpose of this article and no part of the net income or assets of this organization shall ever inure to the benefit of any officer, committee chairperson, or member thereof or to the benefit of any private person.

The *specific purpose of this organization* shall be:

- - To promote the appreciation and knowledge of fine quilts
- - To sponsor and support quilting activities
- - To encourage quilt making and collecting
- - To contribute to the growth and knowledge of quilting techniques, textiles, patterns and history by providing educational meetings, travel and fellowship.

Article Three – Membership

Membership is open to anyone interested in quilting upon payment of dues.

Article Four – Officers

The officers of this club shall be a President, Vice-President, Secretary, Treasurer, and Assistant Treasurer, which make up the Executive Board. No member shall hold the office more than two consecutive terms. Additional terms can be held with a one-year lapse. A term of office is one year. In the event an officer cannot fulfill the term, remaining officers shall appoint a replacement officer within 30 days of vacancy. If the replacement officer serves less than half a term (six months), that term will be considered an interim term and not count toward the two-term limit.

Article Five – Election of Officers

New officer nominations shall be made in September and elections held in October. Officers shall assume responsibilities January 1 and serve through December 31.

Article Six – Quorum and Voting

A quorum shall consist of those present. All members shall be entitled to vote on issues brought before the club. Unless otherwise specified, a majority vote is required to pass any issue voted on at any regular club meeting. Club meetings are held the second Thursday of the month from February through November.

Article Seven – Rules of Order

Robert's Rules of Order shall be used to decide all questions of parliamentary procedure.

Article Eight – Amendments

The articles of association may be amended by a vote of two-thirds of the members present at any regular meeting. An amendment shall be presented to the membership for review at the previous meeting and/or in the newsletter previous to the meeting.

Article Nine – Disbanding

In the event of dissolution of the Berrien Towne and Country Quilters, any money remaining in the treasury after payment of all just bills, shall be donated to a non-profit quilt-related organization to be determined by the majority of the remaining members.

Article Ten – Contracts

Individual guild members may not contract for any activity concerning the club, without prior board approval. Any contract made for the Berrien Town and Country Quilters must be signed by the chairperson of the event and cosigned by an Executive officer of the board.

Article Eleven – Donations

All donations to charities made in the name of the Berrien Towne and Country Quilters must have prior approval by the board.

(Articles of Association revised April 2005, and March 2017) **September 2021**

Golden Thimble Award Selection

It is that time of year to select Berrien Towne and Country Quilters members who have made an important contribution to the guild. Previous winners were asked to nominate three members of current standing.

Cathy Benke joined the guild in 2003. She has been active as Programs co-chair in 2008, Door Prizes co-chair in 2009, President in 2010, 2011 and Quilt Show Boutique co-chair 2004, 2012, 2014, 2016, and 2018.

Marilyn Herrman has been a member since 2003 also. She was with Hospitality in 2007, and our librarian from 2015 to currently. She also was on Policy & Procedures in 2021.

Jane Rush has been in the guild since 1990. She has been active in the Guild Expo of 1994, Door Prizes in 1995, 2005, 2006, ABC Quilts in 1996, Programs in 1996, Quilt Show Ribbons 1996, Block of the Month 2001, Gathering of Quilters co-chair 2002, Website 2018, 2019, 2020, 2021, Vice President 2020, 2021, and co-membership 2021.

Thank you to the previous Golden Thimble recipients who presented an outstanding selection of three current members. These members along with the list of their past and current activities

will help you to decide who to vote for at the October 14 guild meeting. AND, the winner will be announced at the November guild meeting.

Past Recipients: 1988 Lindy Coder (d), 1988 Suzanne Kolhagen, 1989 Marilyn Waldenmeier, 1990 Naomi Matthews (d), 1991 Kay Craw, 1992 Julie Koch, 1993 Martha Berk (d), 1994 Eileen Chapman, 1995 Kathy Hathaway, 1996 Carol Frosolone (nm), 1997 Sue Russell (d), 1998 Kathy Brown, 1999 Jan Helsley, 2000 Jolene White (nm), 2001 Judy Simon (nm), 2002 Vicky Harder (nm), 2003 Vicki Nitz, 2004 Mary Kleszcz Baker, 2005 Linda Woods, 2006 Laura Williams (d), 2007 Kim Otte, 2008 Peri Hansen, 2009 Beth Griesbaum, 2010 Elaine Bokhart, 2011 Irene Pearson, 2012 Corinne Gramberg, 2013 Kay Wilcox, 2014 Barb Stover (d), 2015 Judy Weingart, 2016 Cindy Shepherd, 2017 Sandy Scott, 2018 Cindy Bauer, 2019 (covid 19), 2019 Kathy Phipps. (d) deceased (nm) non-member.

Quilt Show Policy

- * Quilt Show Chairpersons are approved by the Executive Board
- * Chairpersons must keep the board informed throughout the planning process and track expenditures.
- * Quilt shows take place every other year on even numbered years.
- * Only members may enter their work in the quilt show. Entries are not juried, but the number of quilts accepted from each person may be restricted for space purposes. Submission details will be provided to the membership in the membership binder.
- * All members are encouraged to help with the quilt show, even if they have not entered a quilt.
- * Members who have quilt-related businesses have preference as vendors at the quilt show. Lottery selections will be used if there are more vendors than space available.
- * The charity non-profit organization to receive the money from the silent auction must be

approved by the board as suggested by the Quilt Show Chairpersons.

* Members NOT participating or contributing to the quilt show will be asked to pay the admission fee.

If you've made it this far, Denise Tackett and I would like to welcome you to join the quilt show committee. Our first meeting will be scheduled in October after the next quilt meeting. We look forward to an easy, fun, and streamlined quilt show in a beautiful setting at the Box Factory for the Arts. Tentative dates are mid-July, 2022. Sign up at the next meeting, or contact me at jane_rush@att.net

We look forward to sharing a wonderful display of our work in a unique setting.

Jane Rush

Share your News

Michelle Tuller asked me to share her news that her Sapphire Stars quilt displayed at the Texas Quilt Museum is part of the Sapphire Collection for the International Quilt Festival. It was on display from March until mid-September, 2021. A couple of her Texas friends made it to the museum in LaGrange, to take photos.



She also had the honor of having 5 of her quilts displayed in Judy's Quilt Shop in the North Village during the Midwest Old Threshers

Reunion, Mt. Pleasant, Iowa. The Show is five days ending on Labor Day.

While renting a long arm at Accomplished Quilts I learned that they offer a variety of classes. There is a ruler class coming this October that I am tempted to join. You can check out their website or call them if you want more info. Mary Maloney

October Birthdays

Wishing no tricks and only treats for our October birthday members.



Peri Hansen 10/5
Barb Manning 10/17

Berrien Towne & Country Quilters Board Meeting Minutes via Zoom

February 11, 2021

Meeting called to order at 7:00 PM by Presidents Barb Manning and Kathy Martus.

Members Present

Barb Manning, Kathy Martus, Jane Rush, Cindy Shepherd, Elaine Bokhart, Maxine Wantuch, Peri Hansen, Bonnie Lewis, Chris Andrews, Kay Wilcox, Kim Otte.

Minutes

The September Board Meeting minutes were approved as written.

Meetings

- o Barb talked with Sandy from the Methodist church where we have our guild meetings. The church will not allow us to have our March meeting there; they are

- currently still not having church services due to the Covid pandemic.
- o It was suggested we meet at the Bicentennial Park on the corner of John Beers and Scottsdale roads April thru September.
 - o We will have a Board Meeting before the guild meeting in April.
 - o Since we rent the park for the entire day it was suggested we could have a Sit and Sew during the day. The Sewing Days chairperson Elaine Bokhart will consider it.
 - o Zoom meetings were discussed. This Board meeting is using the free Zoom and limited to 40 minutes. If we purchase Zoom we can have longer meetings, guild meetings and workshops via Zoom. It works well for other guilds. It may cost as little as \$15 per month. There is also Google Platform that is free. It will be looked into for the March and April meetings.
 - o Barb and Kathy will contact the church to retrieve our sound system from our cabinet to be used at the park when the Covid restrictions are lifted.

Budget

2021 budget was introduced. There are only 15 committees with chairpersons for this year plus the 4 officer budgets.

- o Community Quilts – No chair. Pine Ridge took quilts last Christmas. A motion was made to approve giving this year quilts to Pine Ridge if members want to donate. After discussion the motion was withdrawn.
- o Door Prizes – after discussion door prizes will be dropped for 2021.
- o Treasurer – Lisa Hansen resigned today. The co-treasurer, Jody Albee will become the treasurer and a new co-treasurer will be needed.
- o Hall Rental – The park rental may be \$250 and Zoom may be \$100 to purchase. A \$350 budget was suggested.

- o Hospitality and Banquet – motion made by Cindy Shepherd to leave the line items with \$0 for 2021 due to Covid pandemic. Second by Kim Otte, motion carried.
- o Library – members are encouraged to return books. Motion made by Kim Otte to leave the line item with \$0 for 2021. Second by Jane Rush, motion carried.
- o Membership – Deb Adams will meet with Barb, Kathy and Jane to pass the membership information. A new directory will be distributed quickly.
 - o It was asked what the 2020 budget was spent on.
- o Newsletter – is still being printed by Lakeland.
- o Programs – a mystery quilt was introduced today and will continue for the next 6 weeks. Michelle Tuller will use the programs she planned for 2020 this year.
- o Quilt Show – budget is needed to pay the storage unit. There is discussion with the Flag Day committee to possibly have a Quilt of Valor presentation and possibly a Boutique. This is only a possibility if the pandemic restrictions permit. It was brought to our attention that the Bi-laws have quilt shows on even years only. This possibility is not a quilt show but instead a marketing opportunity. It was questioned where the costs would come from.
- o Retreats - there was a \$500 budget in 2020; \$403 was spent on spring retreat items. Due to the pandemic the retreat never happened and the money for these items were not collected from participants. The Presidents decided the budget for 2021 will be \$97. It was discussed the Retreat budget could be used for prizes/give-aways and reimbursing the volunteers for time spent preparing, gas and travel expenses. It was asked why we are only doing this to retreats? The meeting abruptly ended before the retreat committee could rebuttal.

The meeting was abruptly ended at 7:40... our time was used up and Zoom ended the meeting without notice.

Respectfully submitted,
Cindy Shepherd, Secretary

These minutes were edited by the Board at the August 30, 2021 meeting.

Berrien Towne & Country Quilters Board Meeting Minutes via Zoom

February 22, 2021

Members Present:

Barb Manning, Kathy Martus, Jane Rush, Cindy Shepherd, Nicole Rimes, Annette Wright, Jody Albee, Judy Weingart, Marilyn Herrman, Elaine Bokhart, Maxine Wantuch, Peri Hansen, Chris Andrews, Kay Wilcox, Kim Otte, Michelle Tuller, Linda Woods and Mary Maloney.

This meeting is a continuance of the February 11, 2021 that was abruptly ended by Zoom because our time ran out.

Meeting called to order at 7:00 PM by Vice President Jane Rush. Jane explained how the Covid 19 pandemic has affected everything in 2020 and 2021. Since we were only able to meet a couple times in 2020 the Board voted to not charge dues for 2021. This greatly affects our income this year. Is it wise to budget an amount larger than the dollars we have in our account? Jane suggests each committee look at what is the best they can do this year and keep in mind what is the lowest each budgeted line item can go.

Budget

We started at the beginning reviewing the 2021 budget line by line

- o Advertising – \$0
- o Block of the Month - \$0
- o Bus Trips - \$0
- o Community Quilts – \$0. A member has a bunch of quilts finished and ready if someone steps up to chair this committee. It is encouraged to use the supplies we have and ask for donations if more supplies are needed.
- o Door Prizes - \$0
- o Fabric of the Month - \$0

o Fundraising - \$0

o It was discussed we may need fundraisers in the near future. An auction to sell quilt related donated items at the guild meetings in the park was discussed.

o Golden Thimble - \$25

o Hall Rental - \$350. We have paid the Church thru February 2022 which will be extended each we do not meet at the church.

o This budget will be used to rent the Park during the summer and a full year of Zoom.

o A Zoom account was set up by Barb in the name of our guild president thru March 16, 2021. The cost is \$15 per month or \$149.95 per year. The Board agreed to purchase a full year.

o We are allowing committees to use this Zoom account to conduct committee meetings, sit and sews and other guild activities. Please contact Barb Manning for details. Barb will maintain the Zoom schedule.

o The Bicentennial Park on the corner of John Beers and Scottsdale is rented for a full day for \$35. We can take advantage of this by having sit and sews or other activities during the day before the guild meetings. Keep in mind there are not many electrical outlets, sewing machines and irons are not recommended.

o Historian - \$25

o Hospitality - \$0

o Banquet - \$0

o Library - \$60. Marilyn Herrman and Linda Woods are the new co-chairs. This \$60 budgeted will

be used for speaker books if we are allowed to have a speaker this year.

o First Aid Kits – there is one stored in the library cabinet at the church. Marilyn will check it out for outdated items. Jane volunteered to help with supplies if needed.

o Membership/Binders - \$50. There are 110 members in 2020 and will carry over into 2021 with the exception of the few who passed away.

o Annette needs a directory; Jane will email her the pdf.

o Miscellaneous/Equipment - \$100. Irons for the retreats come out of this line item. They will need a couple new ones this year. They will take iron donations.

- o Newsletter - \$500. It costs \$21 to print the newsletter, stamps are needed to mail. We typically print 30 to send to members that may not have good internet connection if any. An article will be put in the newsletter encouraging people to switch to electronic if possible to save costs for the guild during this pandemic.
- o Policies and Procedures - \$0
- o Programs - \$600. Some monies were spent for 2020 programs. These receipts will be turned in this year and the items used for 2021 programs.
- o Quilt Show - \$1000. This will cover the storage unit rent; rent increased this year.
- o Barb is in contact with the Flag Day chair. If they are allowed to have activities in 2021. We hope to have a Quilt of Valor presentation and possibly a boutique. Once it is determined if we can have this type of function the Quilt Show Committee will determine if any money will be needed and present it to the Board.
- o 2022 Raffle Quilt - \$0
- o Retreats - \$97, \$403 has been spent on prizes for 2020 retreats. These will be saved for the next retreat. If we don't have any retreats large enough to give prizes it was discussed what to do with them. The committee budgets \$10 per person for prizes.
- o Shipshewana retreat April 22-25, 2021
10 rooms are needed to get at the special rate and save our \$750 deposit. They currently have 9 rooms booked with 13-15 people currently registered to attend (some rooms have multiple people). If they only have 9 rooms the cost is \$112-115 per night per room, if they can get the 10th room the cost would be \$100.
Attendance is down from an average 35-40 people. If we cancel the April retreat due to low attendance we will have to rebook in 2021 to possibly not lose our deposit. The sewing room fee is \$642 and will be divided between the attendees. There will be no prizes/give aways or meals provided. Breakfast buffet comes with your Room. Masks are required in the hotel but may be removed in the sewing room since the room is large enough for social distancing with ease.
- o It was stated the co-chairs of the retreats and workshops do not get to sew at times,

and part of their budget could go to covering some of the chairs time, gas, travel or retreat participation cost. Some Board members did not feel it was transparent how this works.

- o A \$750 deposit has been placed on venues for two retreats in 2021 and two in 2022.
- o Sewing Days - \$25
- o Sharing Fund - \$0
- o Speakers / Workshops - \$0
- o Speakers/teachers are not willing to travel at this time. Gudrun was booked for 2020. Once the pandemic is under control and she is able to travel again she will go in order of canceled bookings giving first opportunity to rebook. Chris will ask if she does any virtual workshops but we need to keep in mind the speaker will lose any over the counter sales that usually take place during workshops. With this in mind fees may increase. Once we are allowed and able to schedule speakers/workshops the committee can ask the Board for needed funds.
- o Future Speaker Fund - \$4450 frozen. The Board decided to freeze this budget. Once we are allowed to book speakers the committee can present to the Board to unfreeze this budget.
- o Sunshine & Shadow - \$25
- o Vendors - \$0
- o Website - \$150. The website has been updated and the theme changed for a new look.
- o Youth Fair Prizes - \$150
- o President - \$0
- o Vice-President - \$0
- o Secretary - \$0
- o Treasurer/Asst Treasurer - \$100
A motion was made by Cindy Shepherd to accept this updated 2021 budget that includes the frozen Future Speaker Fund. Seconded by Maxine Wantuch, motion carried.

Closing Comments

- o Anyone wanting to speak at a guild meeting is asked to contact Barb Manning before the meeting. Show and Tell was discussed.
- o The calendar on the website has been updated and will continue to be updated regularly.

Respectfully submitted, Cindy Shepherd
These minutes were edited by the Board at the August 30, 2021 meeting.

**Berrien Towne & Country Quilters
Board Meeting Minutes via Zoom**

March 6, 2021

Members Present

Barb Manning, Kathy Martus, Jane Rush, Cindy Shepherd, Annette Wright, Elaine Bokhart, Maxine Wantuch, Peri Hansen, Chris Andrews, Kay Wilcox, Kim Otte, Linda Woods, Mary Maloney, Kathy Phipps, Jackie Harris and Bonnie Lewis.

The retreats committee requested an emergency zoom board meeting.

The retreat committee has been accused of taking guild funds for personal use. They feel their integrity and honesty has been challenged, and they want to clear some things up. Clarification was provided and questions answered. It appears the issue has been cleared up. (The presidents do not approve of this statement and state these minutes were previously approved but could not provide which meeting they were approved and the secretary could not find it in Board meeting minutes.)

Thank you to all the Board members for attending.

Respectfully submitted
Cindy Shepherd, Secretary

These minutes were edited by the Board at the August 30, 2021 meeting.

**Berrien Towne & Country Quilters
Board Meeting Minutes via Zoom**

April 6, 2021

Members Present

Barb Manning, Kathy Martus, Jane Rush, Cindy Shepherd, Jody Albee and Marcia McCavit.

Barb called the meeting to order at 7:00 PM. We would like to participate in Three Oaks Flag Day with a Quilt of Valor presentation at 1:00 on Saturday, June 12. We were offered 2 free booths to sell items, but we declined the offer. We will present 10-11 quilts to veterans. Another quilt will be presented at a special presentation to the family of the fallen Vietnam soldier who Carver Park was named after. Motion was made by Cindy Shepherd to have the Quilt of Valor presentation, seconded by Kathy Martus. M/C

Kathy spoke about compensation to guild members. She outlined positive and negative reasons to compensate workers. Taxes would need to be taken into consideration. We discovered a lot of information from a guild that was audited and fined (see handout).

Financial Policy Revision is needed. Suggestions include:

- Receipts need to be given for everything. This is a must.
- Compensating members – whatever we decide needs to be detailed.
- What becomes of comp items? Example: books from speakers, left over handouts/prizes, hotel rooms, etc. We need to be transparent. Committee Chairs will need to continue to keep records and be transparent.
- All money collected will be given to the Treasurer for deposit within 30 days of receiving it.

A Board Meeting will be scheduled soon. Compensation should be discussed first with the Board. The Guild will have the final vote if the Guild wants to compensate members.

Guild Meetings - Barb will confirm with the church that we will be able to meet there in May. Jody will reserve the Park for May if the church is unavailable. April guild meeting will be via Zoom.

Treasurer - We never received a receipt from the Storage Unit. Marcia will look into it. The line item for the Quilt Show has 2020 in the title. It was agreed to drop the year and make it "Quilt Show". The Treasurer reports have not been in the newsletters. Barb will look into why they have not and make sure they are published. It was reported we are 5 months behind.

Temp Board Members – Cindy made a motion to nominate Marcia McCavit as temporary Treasurer and Jody Albee as temporary Co-Treasurer until replacements can be found, seconded by Barb.
M/C

The next Board meeting will be scheduled soon.
Meeting adjourned at 8:30 PM.

Respectfully submitted
Cindy Shepherd, Secretary

Berrien Towne & Country Quilters
Board Meeting Minutes via Zoom

May 4, 2021

Members Present

Barb Manning, Kathy Martus, Cindy Shepherd, Jody Albee, Peri Hansen, Elaine Bokhart, Kay Wilcox, Nancy Hawley, Michelle Tuller and Chris Andrews.

Barb called the meeting to order at 7:08 PM.

Quilt of Valor – Barb is working with the Flag Day Committee. We have 14 quilts total with 5 quilts not assigned. If you know of anyone contact Barb.

Newsletter – We need a volunteer to pick up the newsletter from the printer and mail them. Bonnie is unable to do it.

Financials

- The Guild's Policies do not say anything about compensation.

- o We need to provide receipts every time someone pays for something.
- o The guild currently has lots of checks and balances in place to cover this. Each committee is required to have a paper trail of all funds.
- Money should be given to the treasurer within 30 days of receiving it. The treasure should deposit money within one week of receipt.

Policy & Procedures

Barb introduced changes to the Policy's. We were reminded that according to the Policies a subcommittee should be formed every three years to review the Policy & Procedures. This committee can be any guild member and should be 4-5 people. They first review, then give any suggested changes to the Board for the Board approval before going to the guild for final approval. 2019 was the last time they were reviewed.

Compensation for guild members was discussed.

- Any compensation over \$600 has to be issued a 1099 form.
- After a heated discussion on retreat compensation it was clear some still do not understand how all the retreat money is spent. The retreat committee gave detailed information in many ways to help clarify the issue. There is no proof of any misappropriation of funds by any of the retreat committee members ever. (Note: the presidents do not agree with the secretary's statement but agreed to allow it.)

Barb abruptly ended the Zoom meeting at 8:01 PM.

Respectfully submitted
Cindy Shepherd, Secretary

These minutes were edited by the Board at the August 30, 2021 meeting.

Show and Tell

